

RECORD OF PROCEEDINGS

36

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

REGULAR MEETING

MEMBERS PRESENT

David Tredente, Vice President
Gregory Kocjancic
Stephanie Patriarco
Shannon Pike

MEMBER ABSENT

Mary Wisnyai, President

Also present were Superintendent Patrick Colucci and Treasurer Kassandra Brand

CITIZENS PRESENT

Tracy DeLuca, Tim Pike, Robin Hudson, Tim Neal, Jenny Riedel, Kristi Feather, Sharon Wollschleger, Devon Wollschleger, Eileen Wollschleger, Pattie Burnham, Shannon DeCamillo, Nikolas Rubesich, Elaine Applebee, Steve Kray, Carly Kray, Chad Miller, Alana Miller, Brandy French, Alleen Santee, Mario Butera, Roman Vencill, Kristie Vencill, Granison Hill, Steve Hill, Gretchen Hill, Xavier Searles, Tabitha Searles, Joshua Searles, Bob Ettinger, Tia Woodard

MEDITATION

PLEDGE OF ALLEGIANCE

COMMUNICATION/SPECIAL REPORTS

Buckeye April Students of the Month - presented by Tia Woodard

Thank you to our sponsors:

Ashtabula County YMCA
Glotzbecker's Service Center
Greg Sweet Automotive Group
Kids Only Learning Center
Melaragno HVAC

Ringer Screen Print, Inc.
Steak-n-Shake (Ashtabula)
Thomas Fence Company
Tony's Deli & Catering

Congratulations to the following students:

Granison Hill, 12th grade, Edgewood High School
Olivia Billington, 6th grade, Braden Middle School - Not Present
Devon Wollschleger, 3rd grade, Kingsville Elementary School
Xavier Searles, 5th grade, Ridgeview Elementary School

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None.

CORRESPONDENCE

A thank you note from Mya Palinkas was read.

RECORD OF PROCEEDINGS

37

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

TREASURER'S REPORT

Information

Five-Year Forecast

Five-Year Forecast review by Mrs. Brand, Treasurer.

TREASURER'S REPORTS AND RECOMMENDATIONS

34.23 It is the recommendation of the Treasurer that the Board approve the following items:

Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

Approval of Minutes

Approve the April 18, 2023, Regular BOE Meeting minutes and May 12, 2023, Special Board Meeting minutes as presented to the board on May 8, 2023.

Financial Reports

Approve bills paid in April and the financial reports as presented to the board on May 8, 2023.

Student Activity Appropriation Adjustments

Approve the Student Activity appropriation adjustments in the amount of \$21,926.00.

Revised Five-Year Forecast

Approve the revised five-year forecast, as sent to the Board on May 9, 2023, as presented in **Exhibit A**. A five-year forecast is required to be revised and filed with the Ohio Department of Education annually by May 31.

Ohio Facilities Construction Commission Classroom Facilities Assistance Program (OFCC CFAP)

Approve the resolution authorizing the School District Board to participate in the Ohio Facilities Construction Commission Classroom Facilities Assistance Program (OFCC CFAP), as presented in **Exhibit B**.

Edgewood High School Gym Floor Refinish

Accept the proposal from The Ohio Floor Company to refinish the Edgewood High School Gymnasium floor, as presented in **Exhibit C**.

Urgent Necessity Resolution for Sirens

Approve a resolution authorizing the Superintendent and Treasurer to immediately seek competitive quotes for mass alert building notification systems at Edgewood High School, Braden Middle School, Kingsville Elementary School, and Ridgeview Elementary School and proceed with the urgently needed work as soon as possible, as presented in **Exhibit D**.

RECORD OF PROCEEDINGS

38

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

TREASURER’S REPORTS AND RECOMMENDATIONS (CONTINUED)

Then and Now Certificate

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, Section 5704.41 requires the fiscal officer of a school district to certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made.

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a purchase order by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE BUCKEYE BOARD OF EDUCATION:

To approve the following Then and Now Certificate:

PO Number: 231054, Vendor: T & D Services, Inc., Description: Septic/Grease Trap Maintenance and Clean Out at Kingsville Elementary School, Amount: \$5,332.00

ACE Digital Academy Agreement

Approve the participation with ACE Digital Academy, an internet-based educational delivery system designed for grades K-12, for the period of June 1, 2023 through May 31, 2024, as presented in **Exhibit E**.

Engie Power4Schools Renewal and Resolution

Approve the agreement between Buckeye Local School District and ENGIE Resources, LLC, as presented in **Exhibit F**, and the resolution authorizing the execution and delivery of the renewal agreement, as presented in **Exhibit G**.

PY 2022 Appalachian Development Program Grant Agreement

Approve the grant agreement between the Ohio Department of Development and Buckeye Local Schools for the period of April 1, 2023 to May 31, 2025 to install a concrete precast pump station to replace a failing sewer system, as presented in **Exhibit H**.

Hudson Communications

Accept the proposal from Hudson Communications, LLC for the purchase of digital mobile bus radios and base station, as presented in **Exhibit I**.

RECORD OF PROCEEDINGS

39

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

TREASURER’S REPORTS AND RECOMMENDATIONS (CONTINUED)

Canter & Associates FY22 MSP AUP Agreement

Approve the agreement for Canter & Associates to perform the FY22 Medicaid School Program Agreed Upon Procedures, as presented in **Exhibit J**.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, and Mr. Tredente
Motion carried

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

35.23 It is the recommendation of the Superintendent that the Board approve the following items:

Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

Board Policies - Second Reading, Vol. 41, No. 2

1. Approve the following board policies:

0131.1	1615	2114
2271	2412	3120.09 (Rescind)
3215	4120.09 (Rescind)	4215
5310	5460	5512
5610	6325	7434
7540	7540.01	7540.02
7540.03	7540.04	8120
8300	8305	8315
8390	8400	8420
8462	9160	9700.01

2. Approve to rescind policy 5330.04, Procurement and Use of Naloxone (Narcan) In Emergency Situations as presented to the Board on May 19, 2023.

Ashtabula County School Financing District (ACSFD) Resolution Declaration

Approve the ACSFD Resolution declaring it necessary to levy a renewal tax in excess of the ten-mill limitation, as presented in **Exhibit K**.

OSC Governance Policy Change Resolution

Approve the resolution allowing the Superintendent of Buckeye Local Schools the authority to modify, amend, or supplement Ohio Schools Council Policy and any other Agreements requiring OSC Assembly approval, as presented in **Exhibit L**.

RECORD OF PROCEEDINGS

40

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS (CONTINUED)

Kingsville Public Library (KPL) Levy Renewal Resolution

Approve the resolution for the Kingsville Public Library to place a renewal/increase levy on the November ballot, as presented in **Exhibit M**.

Administrative - Resignation

Neil Bennett, Technology Coordinator/Transportation Supervisor/Business Affairs, effective May 31, 2023.

Administrative - Appointment

Nikolas Rubesich, Principal of Braden Middle School, 3-year limited contract, \$89,738.67, effective August 1, 2023.

Administrative - Additional Responsibilities for Existing Staff Members

Approve a one-year \$10,000 stipend for the following staff members who will take on additional responsibilities for the 2023-2024 school year, effective August 1, 2023 through June 30, 2024. Splitting these responsibilities between three people represents an approximate savings to the district of \$50,000-\$80,000 per year.

1. Steve Kray, additional responsibilities include Project Manager, Maintenance, Custodial, and Building & Grounds Supervisor.
2. Due to the vacancy in Maintenance/Building & Grounds as of May 31, 2023, Steve Kray will assume this role from June 1 through July 31, 2023, at his per diem rate not to exceed 10 days during this time.
3. Patricia Burnham, additional responsibility as Transportation Supervisor.
4. See Tim Pike’s responsibilities as a separate voting item, letter L.

Student Activity Fees for the 2023-2024 School Year

Approve the 2023-2024 Student Building & Class Fees and Student Activity Fees, as presented in **Exhibits N, O, P**.

2023 Graduating Seniors

Approve the current list of seniors for graduation contingent upon each student completing all of the requirements necessary for graduation from the Buckeye Local School District, as presented in **Exhibit Q**.

Band Camp Overnight Trip

Approve the request to hold band camp at Penn West University from Sunday, July 23 through Friday, July 28, 2023.

RECORD OF PROCEEDINGS

41

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS (CONTINUED)

Accept Gifts

1. Accept a donation from the Shelby Family Foundation of Ashtabula, Ohio (an American Endowment Foundation Donor Advised Fund) to the Buckeye Local Schools Food Service Department for \$3,000.00 to purchase fresh fruits and vegetables in support of the Summer Breakfast/Lunch Program.
2. Accept a donation from the Buckeye Athletic Boosters to the Buckeye Local Schools of \$2,500.00 to be used to install a bullpen fence at Walter Higgins Baseball Field.
3. Accept a donation from the East Ashtabula Educational Assistance Corp. to Edgewood High School in the amount of \$2,000.00 for two (2) \$1,000.00 scholarships to EHS Seniors in accordance with scholarship requirements.
4. Accept a donation from Miracle Expectations, LLC of \$1,000.00 for an Anti-Bullying/Acceptance Presentation at Braden Middle School on April 1, 2023.
5. Accept a donation from Donors Choose in the amount of \$272.00 for the purchase of puberty supplies for the Buckeye LSD.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, and Mr. Tredente
Motion carried

36.23 Mr. Kocjancic moved and seconded by Mrs. Patriarco to approve the following item:

Administrative - Additional Responsibility for Existing Staff Member

Approve a one-year \$10,000 stipend for the following staff member who will take on additional responsibilities for the 2023-2024 school year, effective August 1, 2023 through June 30, 2024.

Tim Pike, additional responsibility as Technology Coordinator.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, and Mr. Tredente
Abstained: Mrs. Pike
Motion carried

PERSONNEL

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

37.23 Mrs. Pike moved and seconded by Mrs. Patriarco to approve the following items:

Certified Staff:

RECORD OF PROCEEDINGS

42

Minutes of Buckeye Local Board of Education – Regular Meeting Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

PERSONNEL (CONTINUED)

Certified – Appointment

1. Sharon Nelson, Home Instruction Tutor, 15 hours per week for three (3) students, \$25.01 per hour, effective April 26, 2023 through the end of the 2022-23 school year.
2. Ryan Sardella, Home Instruction Tutor, 5 hours per week, \$25.01 per hour, effective May 1, 2023.

Certified – Resignations

1. Deborah Jamie Humphreys, study skills teacher at Kingsville and Ridgeview Elementary, effective at the end of the 2022-2023 school year.
2. Jon Butchko, TOSA at Braden Middle School, effective at the end of the 2022-2023 school year.
3. Anthony Maniglia, history teacher at Braden Middle School, effective at the end of the 2022-2023 school year.

Certified - Family Medical Leave (FMLA)

Robert Lundin, effective January 3, 2023, for no more than 12 work weeks in a 12-month period.

Certified - One-Year Limited Contracts

Abigail Benjamin	\$47,004		Karrie Powers	\$42,996
Mitchell Bidwell	\$55,749		Rachael Richards	\$45,546
Mario Butera	\$53,927		Thomas Riedel	\$71,781
Jennifer Chandler	\$59,392		Alleen Santee	\$73,238
Justin Drapp	\$61,579		Shelby Schlaich	\$41,903
Stephanie Hutchinson	\$56,113		Kaytee Shimek	\$45,546
Kady Infield	\$57,570		Tori Sidbeck	\$39,716
Chelsea Jeffers	\$43,724		Bethany Sillaman	\$52,105
Carley Lane	\$43,724		Beth Simpson	\$66,680
Peyton Longden	\$55,020		Krystle Sleigh	\$51,012
Renee Mattson (.50)	\$22,773		Connie Sommers	\$62,307
Lindsey McGraw	\$51,741		Greg Stolfer	\$52,105
Alexis Nelson	\$40,081		Gregory Stolfer	\$61,214
Amanda Payne	\$59,028		Jennifer Swiger	\$63,036
Emily Petrick	\$70,323		Steven Urchek	\$44,818
Jessica Pocci	\$57,935		Kelly Vito	\$75,060
Angela Ponteri	\$44,089		Angela Yelverton	\$40,081

RECORD OF PROCEEDINGS

43

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

PERSONNEL (CONTINUED)

Certified - Continuing Contracts

Pamela Lee \$75,060
Crystal Stoneman \$71,781

Certified – Extracurricular and Special Fee Assignments:

Name	Position	Year	Start Date	Yrs Exp	Salary
Jessica Pocci	Head Winter Cheer	2023-24	11/3/23	7+	\$4,372.44

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED/LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

Name	Position	Year	Start Date	Yrs Exp	Salary
John Bowler	Head Boys Basketball	2023-24	11/3/23	7+	\$6,558.66
Scott Blank	Head Wrestling	2023-24	11/17/23	7+	\$6,558.66

SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED/ NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

RECORD OF PROCEEDINGS

44

Minutes of Buckeye Local Board of Education – Regular Meeting Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

PERSONNEL (CONTINUED)

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

Name	Position	Year	Start Date	Yrs Exp	Salary
Jade Buhite	Asst. Girls Tennis	2023-24	8/1/23	0	\$1,457.48
Tiffany Salinas	Asst. Volleyball 7/8	2023-24	8/1/23	0	\$3,643.70
Jana Burke-Lunghofer	Asst. Volleyball 7/8	2023-24	8/1/23	0	\$3,643.70
Randy Vencill	Head Girls Basketball	2023-24	10/27/23	5	\$6,194.29
Gretchen Hill	Head Swim Team	2023-24	10/27/23	2	\$3,643.70
Stephanie Marcy	Volleyball (Volunteer)	2023-24	7/31/23	7+	Volunteer - \$0

Classified Staff:

Classified – Change in Assignment

1. John Maurer, 2nd shift custodian at Edgewood High School, change effective date from April 24, 2023 to May 1, 2023.
2. Tari Simon, from bus #17, 7 hours per day to bus #4, 7.25 hours per day, effective May 22, 2023.

Classified - Appointment

Maranda Beals, bus driver, 6.00 hours per day, step 2 of 6, \$18.49 per hour, effective April 24, 2023.

RECORD OF PROCEEDINGS

45

Minutes of Buckeye Local Board of Education – Regular Meeting Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

PERSONNEL (CONTINUED)

Classified - Retirement

Marian Slay, bus driver, effective July 1, 2023. Ms. Slay has served the Buckeye Local School District for 24 years.

Classified - Resignation

Jeff Dole, bus driver, effective May 25, 2023.

Classified - Limited Contracts

1. Re-employ the following classified staff member under a one-year limited contract from July 1, 2023 through June 30, 2024:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Rate</u>
Cathleen Diemer	Administrative Assistant	Step 3 of 11	\$17.18

2. Re-employ the following classified staff members under a two-year limited contract from July 1, 2023 through June 30, 2025:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Rate</u>
Christine Batanian	SMEA (B)	Step 3 of 5	\$15.36
Maranda Beals	Bus Driver	Step 2 of 6	\$18.68
Nicole Bisbee	Library Aide (K & R)	Step 3 of 11	\$16.58
Shauna Blizzard	Cafeteria Service Pers. (E)	Step 2 of 6	\$15.67
Teresa Katchur	SMEA (R)	Step 1 of 5	\$15.10
John Maurer	Custodian (E)	Step 6 of 6	\$19.24
Dustin Mills	Custodian (K)	Step 3 of 6	\$18.63
Libby Pallutch	Payroll Specialist	Step 12 of 30	\$21.24
Beverly Pierce	Cafeteria Service Pers. (E)	Step 5 of 6	\$15.93
Constance Smith	SMEA (K)	Step 1 of 5	\$15.10
Karla Vencill	Bus Driver	Step 6 of 6	\$20.47
Kelly Wojtowicz	Bus Driver	Step 6 of 6	\$20.47

3. Re-employ the following classified staff member under a Continuing Contract beginning July 1, 2023:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Rate</u>
Tracy McNeil	Bus Driver	Step 6 of 6	\$20.47

Classified – Summer Maintenance from June 10, 2023 through August 18, 2023

Summer Maintenance workers will be utilized within district buildings and/or other positions as needed:

- Kim Braden - trimmer, mower
- Constance Smith - painter
- Rebecca Pinkerton - bus maintenance

RECORD OF PROCEEDINGS

46

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

PERSONNEL (CONTINUED)

Classified – Summer Maintenance from August 19, 2023 through June 7, 2024

- Kim Braden - trimmer, mower
- Constance Smith - all positions

Classified – Summer Maintenance Substitutes for both periods

- Jody Anthony
- Resa Bilbie
- Kim Braden
- Tracy McNeil
- Rita Nicka
- Rebecca Pinkerton
- Tari Simon

Classified – Substitutes

- Joseph Cornely - custodian
- Tashina Drake - library aide
- Leandra Fogus - administrative assistant, cafeteria, bus aide
- Conner Hayner - student worker
- John Maurer - bus driver
- Nora Maurer - library aide, bus aide, SMEA
- Beverly Mitchell - cafeteria
- Michael Petrochello - custodian
- Cyllie Wiley - library aide

One-Year Temporary Non-Bachelor's Substitute Teaching License 2022-2023 School Year

In accordance with the passage of Senate Bill 1 of the 134th General Assembly, the Ohio Department of Education has been granted the authority to issue a one-time, non-renewable One-Year Temporary Non-Bachelor's Substitute Teaching License for the 2022-2023 school year to applicants who do not hold a post-secondary degree but meet the employing school or district's educational requirements with board approval:

- Michelle Taylor, effective April 18, 2023

RECORD OF PROCEEDINGS

47

Minutes of Buckeye Local Board of Education – Regular Meeting
Held May 23, 2023 – 6:30 P.M. – Board Room - Braden Middle School

=====

PERSONNEL (CONTINUED)

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

ROLL CALL: Ayes: Mrs. Pike, Mrs. Patriarco, Mr. Kocjancic, and Mr. Tredente
Motion carried

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

Mario Butera, Elementary Music Teacher, discussed various musical items including the upcoming 5th & 6th grade concert. Brandy French & Alana Miller discussed various band items including band practice season.

OTHER BUSINESS – FYI

None.

38.23 EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mrs. Pike to enter into executive session at 7:00 P.M.

For consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, and Mr. Tredente
Motion carried

Executive session ended at 7:25 P.M.
Open session reconvened.

39.23 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mr. Tredente to adjourn this regular meeting at 7:26 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Patriarco, and Mrs. Pike
Motion carried

Attest: _____

MARY WISNYAI
PRESIDENT

KASSANDRA BRAND
TREASURER